



20 Windmill Hill #4, Burnham, PA 17009 • (717) 248-4695

Job Announcement: Resource Conservationist I

The Mifflin County Conservation District is seeking qualified candidates for a full time Resource Conservationist position! Position responsibilities include the review and approval of erosion and sediment control plans, technical assistance related to erosion control and resource protection, and the planning/implementation of best management practices (turf conversion/native meadow establishment, riparian buffers, tree planting, etc.). This position requires both office and field work. The full job description is attached to this announcement.

Other position details: Typical work week is 36.25 hours. Salary is dependent upon education and experience. Benefits include health, vision, & dental insurance as well as a retirement plan with employer contribution. Paid holidays, vacation, sick leave, and personal leave also included. Position is based in Burnham, PA.

Interested candidates should submit a cover letter and resume to mifflinconservation@mifflinccd.com.

This position will remain open until filled.

The Mifflin County Conservation District is an Equal Opportunity Employer

JOB DESCRIPTION
RESOURCE CONSERVATIONIST I
Mifflin County Conservation District

JOB DESCRIPTION: the Resource Conservationist I is responsible for assisting with district programs/delegations including the Chapter 102 E&S Control Program, Countywide Action Plan, and other related District Programs. General duties include; reviewing erosion and sediment control plans, completing site inspections, data entry and reporting, and the planning/implementation of Best Management Practices (BMPs). The E&S Technician also provides technical assistance for natural resource related concerns and performs outreach and education/training to local landowners, public agencies, and residents of Mifflin County.

JOB DUTIES AND RESPONSIBILITIES:

1. Assist with the implementation of the Chapter 102 rules and regulations including: review of NPDES permits, erosion and sediment control plans, stormwater management plans, conduct site inspections, and complete associated Chapter 102 program reports and recordkeeping.
2. Collaborate with conservation partners on planning and implementation of BMPs for water quality improvement as recommended by restoration plans.
3. Assist DEP personnel with investigations and complaint activities relating to the Chapter 92, 102 and 105 regulations.
4. Provide technical assistance to the public, local governments, and cooperating agencies related to natural resource concerns.
5. Maintain daily records of time spent in all work activities with each respective program.
6. Maintain technical proficiency by attending appropriate program and natural resource related training.

MINIMUM QUALIFICATIONS:

1. Bachelor's /Associates degree in environmental sciences, natural resource management, environmental/agricultural engineering, or related field.
2. Proficiency with Microsoft Office programs, Adobe Suite, and ArcGIS.
3. Must have ability to communicate effectively and write concise and meaningful correspondence and reports.
4. Must possess, or be willing to attain, a basic working knowledge or general understanding of Chapter 102 Erosion and Sediment Pollution Control, Chapter 105 Waterways Management, Chapter 92 NPDES regulations and the Clean Streams Law.
5. Must be familiar with engineering drawings, narratives, and construction documents.
6. Must be able to perform field inspections to verify that all components of associated site plans are being implemented.
7. Must possess a valid PA driver's license.
8. Must be able to perform physical labor and traverse various types of terrain.

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